

# Operating Theatre Managers Best Value Group

## Annual Report 2022-23



**Dale Atkins, Facilitator**

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[www.npag.org.uk](http://www.npag.org.uk)

## Mission Statement

*To share, learn and support Theatre professionals, with the aim of  
Improving industry standards, patient safety and experience.*

## Introduction

“It’s been another really good year for the Operating Theatre Managers group with membership continuing to grow. The group is truly national with members coming from NHS trusts right across the country –as well as from the Channel Islands and Wales

Members benefit from 4 meetings each round including the annual, very popular Theatres and Decontamination Conference that takes place in the CBS Arena, Coventry – bringing members and exhibitors together from both disciplines.

Members continue to impress me with their knowledge and expertise and with their willingness to share this with others in the group. One of the ways that this happens between meetings is via the Inter Meeting Email Discussions facility which we cover later in the report. In essence it provides members with the facility to ask any question to other members in the group, often getting answers within a couple of hours.

The first meeting of the new round will be held on **Wednesday 13 September 2023** – face to face in London. We hope that you can join us.

**Dale Atkins**  
NPAG Best Value Group Facilitator

## Chair’s View

“This group is vital for all Theatre Managers and Theatre Leads. The benchmarking element gives the members a strong sense of awareness of how other theatre departments are performing.

CIP programmes are continually shared in meetings, contributing to a big difference to an organisation’s financial stability. It’s useful to identify the value of spend between the larger trusts and small trusts within the group. The governance aspect is amazing, we are dedicated to sharing never event incidents and audit types to keep theatres safe. We have members who work with the CQC and add great feedback and value to the group. Often we invite key speakers to meetings who normally stay for the duration, their feedback about the group is first class.

Included in the membership is attendance to the NPAG Theatres and Decontamination Conference. This is a fantastic opportunity to engage with key speakers and network with non-members and suppliers.

With the NHS financial challenges we face over the coming year, we will essentially be concentrating on staffing cost and financial cost reductions, plus continue to examine all of the above.”

**Mark Rigby**  
Chair

## Meeting Venues

The following meetings were held in the round:

Mtg 1 - Wednesday 3 August 2022 – F2F

Mtg 2 - Wednesday 23 November – F2F

Mtg 3 - Wednesday 15 February 2023 - Virtual

Mtg 4 - Thursday 18 May 2023 – Theatre & Decon Conference – Coventry Building Society Arena

***Re Conference please see Appendix A for separate report.***

## Meetings Format

NPAG continues to canvass its members to assess the preferred make up of meetings in each round. The Operating Theatre Managers members determined by majority vote that they wished to have 2 x face-to-face meetings (one of which being the annual conference) and 2 x virtual meeting. This mix has worked very well.

## What Our Members Have To Say...

The following are extracts from a couple of member testimonials...

*“NPAG for theatre managers has enabled me to build a professional network, to ask clinical questions to peers who are experiencing and encountering the same operational issues. NPAG has also helped me to undertake some qualitative research for my PhD in the form of focus groups.”*

**Lead Theatre Manager**

*“I find the NPAG meetings a valuable resource. There is great sharing of good practice and incidents and learning from each other. I find it reassuring that whether you manage 4 or 44 theatres, there is always someone there to offer advice and it feels less isolating for me.”*

**Theatre Manager**

***See Appendix B for Membership Details***

# Dissemination of Information

To ensure delegates feel able to discuss freely, the topic and key details are noted at meetings (unless a delegate requests that the information not be recorded), but not information about the group member or the organisation they represent.

Presentations and additional documents are uploaded to the members website which is password protected. Meeting minutes and agendas are sent out via e-mail.

Members are able to ask questions between the meetings via an e-mail service which is provided by NPAG – the NPAGNetwork

Members additionally benefit from a facility known as - *Inter Meeting Email Discussions* - whereby any member can ask a question of (or share information with) the rest of group via the NPAG facilitator. The NPAG facilitator then sends this round to only members of this group. Responses go directly to the member who asked the question with responses being collated for group sharing. Often answers can be provided the same day or indeed within a couple of hours! Topics covered so far include:

- |  |  |  |
|--|--|--|
| • Band 4 ATPs and ARPs   | • Scheduling Theatre Slots                       | • Audit compliance of NatSSiPs (WHO checklist)                                   |
| • Anaesthetic Lead benchmarking  | • Theatre Nos., Management, etc.                 | • SFA Policy + Robotics Assistant  |
| • ODPs Admit & Discharge   | • Min. Age Students/Apprentices                  | • Supernumerary period of learners   |
| • JD Band 4 Recovery   | • Re-usable Probes (Clare)                       | • Uploading Images/Videos to Patient Records                                     |
| • Band 7 Theatre Managers  | • Info Graphics                                  | • Theatre Support Workers – Diathermy  |
| • Morning Huddle and Checklists  | • Reusable rigid sigmoidoscopes and proctoscopes | • Cleaning Theatre Equipment   |
| • WHO List for Injections Only   | • Nail Brushes                                   | • Minimum Age for Observers/ Work Experience                                     |
| • Bariatric patients head down in major lap surgery support cushion (Andrew) | • SOP for Formalin Handling                      | • 'What cover is provided for the Obstetric Surgical First Assistant at Night' ? |
| • QA4 patient operating trolley side rails                                   | • Patient Temperature Probes                     | • Clinical Accreditation Theatre   |
| • HCAs – Patients to Theatre   | • Liver Transplant Service                       | • Dedicated Recovery Team  |
| • Theatre Shifts   | • Surgical First Assistant                       | • Theatre Utilisation  |
| • Medtronic FT10 diathermy machines  | • Robotics                                       | • Band 7 or 8 for a clinical recruitment manager/lead for theatres               |
| • Surgicube  | • SOP for Loan Kit                               | • Band 7 Interview Questions   |
| • ODPs in Endoscopy  | • Scrubs   | • Transgender patients   |
| • Alternative to Sterets®, etc.  | • Human Factors – National Requirement           | • Unexpected Death Policy  |
| • Operating Lights & Cleaning  |  |  |

Note – full Q&As can be obtained via NPAG HQ

## Meeting Content / Topics

This section is aimed at providing a flavour of the wide range of topics and discussions from the various meetings across the round. These are extracts only.

At each of the meetings there is a set of regular agenda items, these being: i) 'Inter Meeting Email Discussions' (as above) ii) 'Hot Topics Discussions' iii) 'Market Place – Sharing Good Practice'.

**Standing Items** – each meeting has had the following as fixed items on the agenda:

- *Corrective actions arising from audits*
- *W.H.O. Checklists*
- *CIPs*
- *Governance*
- *Theatre Structures Cost Improvement*

### **HOT TOPICS Discussions**

*At each of the meetings members are given the opportunity to share specific issues, challenges, developments, etc. The following are some selected anonymized extracts to provide a flavour of the discussions that have taken place during the round.*

#### **Mobile Theatres**

*Member A* - Has anyone had any experience of these.

*Member B* - Looking at using Vanguard. Need to be aware of use for X-Ray as lead lining doesn't come as standard but can be included. Has prepared a business case for his own trust and agreed to share.

#### **Stolen Drugs**

*Member C* – Has an issue with drugs being stolen – first ever experience of this. Police involved but limited action. Anyone else experienced this?

*Various members* – Yes!

*Member D* – Had this problem during COVID. Responsibility lies with Head of Pharmacy. Did find the culprit eventually.

*Member E* – Has had several experiences of this including an overdose and death.

#### **Apprentice ODPs**

*Member F* – Has anyone done any work here?

*Member G* – Yes! Has 33 in post. Has done a lot of work on this including his presentation to the group in the previous round. Agreed to share his paper.

#### **Fast PCR testing for elective patients**

Various discussions around this – *Member H* agreeing to share his information. In addition to the narrative below *Member H* also shared 2 associated documents for circulation: "These are the two systems that are used in various NHS trusts. At our trust we have implemented the Abbott ID Now machines system. I am also attaching the power point that I shared with the IPC team at PAH.

1. *The handheld Nudgebox machines that can be used to analyse SARS-CoV-2 DNA in nose swabs and can process up without a laboratory to detect Flu A/ B, and RSV*

2. *The 'Abbott ID Now Point of Care Testing' equipment capable of producing fast diagnosis to patients arriving at the ED and other walk-in areas of the hospital.*

## Operating Theatres BVG 2022-23

### *Some indicative costings*

*SB0192: ID Now Inc Printer x 10 @ £ 3500.00 each*

*191000 : 24 Test Control x 10 @ £480.00 EACH*

*26333 : Universal Printer Labels x 10 @ £12.50 each”*

### *‘Epic’ (electronic healthcare system)*

*Member I* – Her trust introducing ‘Epic’ – going live in April 2023. Massive amount of work involved. Has heard that embedding the process is really tough. Need to make sure that training is thorough. Wanting to get extra staff in to support the process (staff training cover) but not able to get anything from the agencies.

*Member J* – suggested that Member I contact Addenbrookes as they have introduced this.

### *Supply Chain Problems*

*Member K* – Key items not turning up – happening more frequently. Have tried to manage by changing stock control but really difficult. Using taxis to transport supplies from other trusts. Really concerned about the risk this poses re having to cancel patients. Also not getting much support from service managers.

### *Re-Usable Drapes*

*Member L* – Q. Anyone using re-usable drapes?

*Members* - A. No.

*Member L* – Going to be trialling them – will keep group posted.

### *Overseas Theatre Staff / International Recruitment ODPs/Theatre Technicians*

Significant concerns were expressed on this matter – including whereby HCPC are now registering overseas theatre technicians to work in the UK when they weren’t suitably qualified/trained, e.g. if the individual were to get registered with the HCPC then they could possibly join an agency and be promoted by the agency as being ok.

In light of the concerns raised by members, Chair sent the following email to the HCPC:

*“Dear sir or madam*

*My name is xxx and I’m chair for the NPAG theatre managers benchmark group. We are at present in London at our quarterly meeting and a topic came up which I have been asked to contact yourselves about.*

*We have been discussing sustainability and recruitment came up around overseas recruitment. There was then a discussion that HCPC are now registering Overseas theatre technicians to work in the UK.*

*We all employ overseas nurses which is going great and has done for the past 20 years.*

*Can you please tell me more about this recruitment and registering of overseas theatre technicians in the UK so I can share with 60 strong group of national theatre managers.*

*I look forward to your response.*

*Kind Regards, “*

Note – Response was received from HCPC – available on request.

### *Theatre Dress Code*

*Member M Q* –Staff wearing jewellery /facial implants / etc. Where do others stand?

*Member N A* - Not allowed, Can’t have them. Significant risk re foreign bodies following surgery.

*Member O* – Ditto above re piercing – also found false eyelashes!

*Member P* – No – as above - but yes to necklaces if religious. Concern is double standards whereby doctors seem to get away with wearing more jewellery, etc than nurses.

### External Presentations – examples from the round:

- **Pink Pad Update + 7.5Fr EndoView Flexible Ureteroscope**  
(Andy Barton. Account Manager. Novus Med)
- **Genmed – ‘Quality is not a problem, but a solution’**  
(Meirion Thomas. CEO + Managing Director. Genmed Enterprises)
- **The Burdens of SSI - Ethicon**  
(Tom Lennon + Luke Evans. Product Manager UK Wound Closure & Healing)
- **‘Overview of the national theatre programme’**  
(Dan Pearce . Senior Implementation Manager. NHS England)
- **‘Sustainability in the OR / Making Waste Work for the NHS.’**  
(Karen Castellain. National Sales Director. Peacocks Surgical and Medical + Jason Coleman, acting Group Business Development Director, Northumbria Healthcare NHS FT)
- **‘Quality checking of Rigid Endoscopes’**  
(Mark Pullen. Surgical Holdings)
- **‘An Alternative to Plastics for Single Use Sharps Containers’**  
(Chris Stanton. Founder & CEO. + Paul Brown. NeedleDock Ltd)
- **‘Looking to the future with AfPP’** (Association for Perioperative Practice)  
(Dawn Stott Chief Executive. + Alex Duke - AfPP)
- **‘Building a Successful da Vinci Robotic Program’**  
(Alex Waterhouse + Nathan Bennett. Intuitive)

Note – full details of the above can be obtained via NPAG HQ

### Sharing Good Practice

Here members are given the opportunity to share experiences / learning / project details / etc. with colleagues - examples from the round:

- ‘Project Lifebox Digital Pathway Implementation ePOA’ Ajay (Member - PAH)
- ‘National Theatre Leads Forum: Overview of National Theatre Programme’ Mark (Member - Warrington)
- ‘UHDB WHO Checklists and Never Events’ Nigel (Member - Derby)
- ‘Civility Saves Lives - Update’ Mark B (Member - Harefield)
- ‘Project Management Business Continuity’ Ajay (Member - PAH)
- ‘Scheduling Theatre Slots’ Sean (Member – Bucks)
- ‘Theatre Lockdown Procedure’ - Mitzi – (Member - Southampton)
- ‘Supernumerary period of learners’ Mitzi – (Member - Southampton)

Note – full details of the above can be obtained via NPAG HQ



## Operating Theatres BVG 2022-23

### Documentation Shared during the Round

A key part of NPAG membership is the sharing of documentation, ranging from national guidance to local initiatives - *examples from the round*:

- [\*Generic theatre checklists 2022\*](#)
- [\*Operating Theatre Mgrs Facilitators MEMBERS List \(2.8.22\)\*](#)
- [\*ATP policy 2021 dec NEW vers 786\*](#)
- [\*Band 4 JD\*](#)
- [\*HSIB Summary report decontamination of surgical instruments May 2022\*](#)
- [\*Team Brief and Debrief Record\*](#)
- [\*Generic theatre checklists 2022\*](#)
- [\*B1881 Elective Recovery Plan July 2022\*](#)
- [\*220725 National Theatre Leads Forum updated\*](#)
- [\*PDSA Theatre Scheduling \(002\)\*](#)
- [\*CPD SCOPE TRAINING V3LK\*](#)
- [\*Theatres, Anaesthetics & Critical Care, Care group Structure\*](#)
- [\*UHS Critical Care Matron Structure October 2022\*](#)
- [\*UHS Theatres Matron Structure Sept 22 HK\*](#)
- [\*WHH Business Case ODP Apprenticeship -2\*](#)
- [\*Theatre Scheduling 6-4-3 critical analysis\*](#)
- [\*AO-6049-06-Apr-2022-014058-CG1315 - Orthopaedic Loan Kit Theatres SOP \(v2, 2021\)\*](#)
- [\*Surgical first assistant in the operating theatre 2019\*](#)
- [\*LF 730 003 ~ Spillage Policy Cellular Pathology ~ June 2014\*](#)
- [\*COSHH ~ Neutral Buffered Formalin ~ Genta\*](#)
- [\*1. CPOC\\_NatSSIPs\\_FullVersion\\_2023\*](#)
- [\*NatSSIPs Press Release\*](#)
- [\*Staffing Model - Copy of staffing CSTM 3 sessions days 8pm finish\*](#)
- [\*Counting of Swabs Instruments and Sharp sPolicy\*](#)
- [\*Supernumerary period of learners NPAG\*](#)
- [\*Theatre Lockdown procedure NPAG\*](#)

Note – full details of the above can be obtained via NPAG HQ



# Topics / Meetings For New Round

The NHS Operating Theatre Managers agenda is large and complex. To help address some of the challenges the following are just a few of the topics that the group aims to cover:

- Corrective actions arising from audits
- WHO Checklists
- Governance
- Theatre Efficiencies
- CIPs
- Audits
- Job Descriptions + Person Specifications
- Human Factors
- Safer Surgery / Patient Safety
- Theatre Staffing – Skill Mix, Training, etc
- Benchmarking
- Never Events
- Procurement
- Theatre Equipment
- Elective Recovery

Other topics will be added during the round as requested by members.

**Meetings** – There will be 4 x meetings in the new round with a mix of virtual and face-to-face sessions. The 1<sup>st</sup> meeting of the new round will be held on **Wednesday 13 September 2023** – face to face in London

## Appendix A: Theatres & Decontamination Conference, 18.05.23

### Venue

Coventry Building Society Arena - Coventry

### Programme

The programme provided a comprehensive mix of topics and speakers from across the Operating Theatre and Decontamination disciplines. All agendas, presentation materials, etc. have been made available to delegates in non-paper format.

### Speakers and Topics

#### **Mark Rigby**

Head of Theatre Services, Warrington & Halton Teaching Hospitals NHS Foundation Trust

Presentation: ***‘Transforming Theatre Performance & Delivering Activity through Effective Reporting Pre and Post Pandemic’***

#### **Dan Pearce**

NHS England

Presentation: ***‘GIRFT – Getting It Right First Time’***

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### Tinashe Nyamande

National Partnerships Manager, B. Braun Medical Ltd

### Carol Chapman

Strategic Relationship Manager, Leeds Teaching Hospitals NHS Trust

Presentation: ***'Strategic Partnerships – What role can they play in tackling the challenges faced by hospitals today and how can they help strengthen our organisations for the future'***

### Ajay Sooknah

Head of Operations Surgery, The Princess Alexandra Hospital NHS Trust

Presentation: ***'Project Management Strategy'***

### Nigel Roberts

Head of Nursing/Head Theatre Practitioner – Operating Theatres, Birmingham Women's and Children's Hospital NHS Foundation Trust

Presentation: ***'Quantitative research results from across NHS England. Surgical Safety Checklist, LocSSIPs, Human Factors and the next stages to the PhD research'***

### Darren Mills

Independent Operating Department Practitioner, DM Health Consultancy

Presentation: ***'Tray Rationalisation – My Approach'***

### Meredith Lindsay-Smart

Research and Development Director, 20/30 Labs Ltd

Presentation: ***'Information For Use - What's the Relevance'***

### Heidi Barnard

Head of Sustainability, Supply Chain Coordination Limited

Management Function of the NHS Supply Chain

Presentation: ***'NHS Supply Chain Sustainability & Resilience'***

### Attendees

The conference was attended by c100 delegates. They were a mix of members from the Operating Theatre Managers group, the Decontamination group and some new to NPAG. There was also a high attendance of sponsors/exhibitors.

### Sponsors



## Appendix B: Group Membership for 2022-23

*Note – this list includes some ‘stand-ins’, ‘Try Before You Buys’, etc*

Name	Job Title	Organisation
Ajay Sooknah	Head of Operations Surgery	The Princess Alexandra Hospital NHS Trust
Alexandra Hurley	Interim Theatre Matron	Salisbury NHS Foundation Trust
Alison King	Clinical Lead - General Surgery	University Hospitals Dorset NHS Foundation Trust
Andrew Chikwanha	Head of Perioperative Services	Surrey & Sussex NHS Trust
Andrew Dickinson	tbc	Barnsley Hospital
Andrew Ward	General Manager	University Hospitals Dorset NHS Foundation Trust
Andy Martin	Operating Department Manager	Northern Devon Healthcare NHS Trust
Bob Unwin	Directorate Manager, Theatre and Critical Care	Stockport NHS Trust
Catrin Day	Deputy Head Matron, Theatres & DSU	Gloucestershire Hospitals NHS Foundation Trust
Ceri Chinn	General manager Peri-operative Care	Cardiff and Vale UHB
Charlotte Freeman-Laurence	Theatre Service Manager	University Hospitals Dorset NHS Foundation Trust
Chrsitina Byrne	Clinical Lead	The Walton Centre
Clair Mullins	Theatre Manager	Guys and St Thomas NHS FT
Claire Pitt	Practice Educator (Post-Reg)	West Hertfordshire Hospitals NHS Trust
Clare Bone	Theatre Matron	University Hospitals Dorset NHS Foundation Trust
Colin Piatt	tbc	Stockport NHS Trust
Dan Coughlin	Interim Theatre Manager	Warrington & Halton Teaching Hospitals NHS Foundation Trust
David Molyneux	Theatre / Clinical Support Services Matron	Liverpool Women’s Hospital NHS Foundation Trust
Dawn Hobson	As Director of Nursing	Northern Care Alliance NHS FT
Eve Harvey	Interim Theatre Manager	University Hospital Coventry & Warwickshire
Fretzie Conde Villar	tbc	University Hospitals Southampton
Gino Lopez	tbc	University Hospitals Dorset NHS Foundation Trust

## Operating Theatres BVG 2022-23

Guy Hanson	tbc	Warrington & Halton Teaching Hospitals NHS Foundation Trust
Hannah Kedzia	Care Group Manager	University Hospitals Southampton
Hannah Milne	GNTS	The Princess Alexandra Hospital NHS Trust
Hayley Shaw	Theatre Matron	Buckinghamshire NHS Trust
Hazel Mercado	tbc	West Hertfordshire Hospitals NHS Trust
Jayne Bagnall	Matron - Theatres	Barnsley Hospital
Jennifer Evans	Theatre Matron	Salisbury NHS Foundation Trust
Jenny Barltrop	tbc	Southampton University Hospital
Jo Laker	Operational Manager (WGH Theatres)	West Hertfordshire Hospitals NHS Trust
Joanne Lockett	Theatre Manager	Liverpool Women's Hospital NHS Foundation Trust
Jon Barada	Interim Lead Nurse	Cardiff and Vale UHB
Karena Ryan	Practice Development	Jersey General Hospital
Karolina Stepień-biały	Operational Support Manager	East Cheshire NHS Trust
Kate Burke	Theatre Matron	Liverpool Heart & Chest Hospitals NHS Foundation Trust
Katie Griffiths	Theatre Operational Manager	St Helen's & Knowsley Hospitals NHS Trust
Kevin Swaby	Operational Manager (SACH Theatres)	West Hertfordshire Hospitals NHS Trust
Kim Sheraton	Practice Educator (Students)	West Hertfordshire Hospitals NHS Trust
Lauren Rodriguez	tbc	St Helen's & Knowsley Hospitals NHS Trust
Linda Cooke	Lead Nurse - Day Surgery	Barnsley Hospital
Lisa Macleod	Operational Manager Theatres & HSDU	East Cheshire NHS Trust
Louise Quincey	Deputy Director of Operations	Mid Yorkshire Hospitals NHS Trust
Lynn Wildman	tbc	Warrington & Halton Teaching Hospitals NHS Foundation Trust
Maggie Sayers	Theatre Clinical Coordinator	Imperial College Healthcare Trust
Mark Bowers	Divisional Intervention Lead	Guys and St Thomas NHS FT
Mark Rigby	Head of Theatre Services	Warrington & Halton Teaching Hospitals NHS Foundation Trust
Mark Rowlands	tbc	Royal Manchester Childrens Hospital
Mary Carre	Theatre Manager	States of Guernsey
Mat Trottman	Theatre Manager	University Hospitals Dorset NHS Foundation Trust
Maureen Rothery	Deputy Theatre Manager	Northern Devon Healthcare NHS Trust

## Operating Theatres BVG 2022-23

Melanie Precious	Theatre Manager	Mid Yorkshire Hospitals NHS Trust
Mitzi Garcia	tbc	University Hospitals Southampton
Neal Dolphin	tbc	Guys and St Thomas NHS FT
Neil Herbert	Head of Nursing & AHPs	Alder Hey Children's NHS Foundation Trust
Nicki Herring	Deputy Practice Educator	The Princess Alexandra Hospital NHS Trust
Nicola Wilburn	tbc	Barnsley Hospital
Nigel Roberts	Nursing/Head Theatre Practitioner.	BIRMINGHAM WOMEN'S AND CHILDREN'S NHS FOUNDATION TRUST
Olivia Cox	Theatre Clinical Lead	The Walton Centre
Pam Greenall	Acting Theatre Ops Manager	St Helen's & Knowsley Hospitals NHS Trust
Pat Routledge	tbc	Liverpool Heart & Chest Hospitals NHS Founda-
Paula Clements	Theatre Matron	Alder Hey Children's NHS Foundation Trust
Rebecca Sanders	Lead Nurse - Theatres	Barnsley Hospital
Rebecca Saville	Theatre Manager	Mid Yorkshire Hospitals NHS Trust
Sara Eyles	Day Surgery Manager	Dorset Healthcare University NHS Foundation
Sarah Bray	Matron - General Surgery	Calderdale and Huddersfield NHS Foundation
Sarah Gidley	Assistant General Manager –	Royal Manchester Childrens Hospital
Saran Ahmed	Operations Manager	Calderdale & Huddersfield NHS foundation Trust
Sean Allison	tbc	
Simon Rowe	Theatre Manager	Barnsley Hospital
Sophie Black	tbc	Southampton University Hospital
Stacy Bell	Lead Nurse	Jersey General Hospital
Susan Lord	Practice Education Lead	The Princess Alexandra Hospital NHS Trust
Tracy Richards	Lead Matron	University Hospitals Southampton
Victoria Wilson	Assistant Service Manager Main	University Hospital Llandough
Victroia Lightfoot	tbc	The Walton Centre

## NPAG Developments

### CPD Certification

The NPAG is a member of the CPD Certification Service. The BVG has received CPD approval for 2023-24.

CPD Certification is a formal recognition of the contribution that membership of the Nursing and Temporary Staffing BVG makes to members' continued professional/personal development.

At the end of the annual round of meetings, members will receive certificates of attendance for all meetings attended during the year to evidence the contribution made as part of lifelong learning.

### NPAGNetwork

The NPAGNetwork provides the facility for members to ask questions of any individuals, group or groups within the overall NPAG membership. Questions can be sent to the NPAGNetwork Coordinator who disseminates them across the NPAG membership. Responses are collated and returned to the originator and others who declare an interest in the question asked.

### NPAG Library

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### NPAG Website

The NPAG website includes a private members Area for each of the NPAG BVGs. Through these sites, BVG members can access and download meeting agendas, minutes, presentations and survey forms. The areas are password protected.

## Discounts and Offers

**Members Referral Fee** – Introduce a friend and get 1 meeting for free.

A member referral resulting in another Trust / Organisation registering for full membership of the same group will result in the referring member qualifying for a 25% discount.

The discount applies to the full membership fee only (not applicable to the 2nd member rate). The discount will be applied once, at the start of the current meeting round. Mid round membership referral discounts will be processed at the start of the following year's membership round.

Multiple referrals will result in multiple discounts up to four referrals per meeting round.

**Second Club Membership** - A 25% discount will be applied when an existing NPAG member joins an additional Group. This does not apply to the £295 second member rate.

Introducing our **Try Before You Buy** option. Simply attend the first meeting of a group's new round, see what it's all about and if you decide it's not for you walk away commitment free\*.

*\*Try before you buy option is available to new members only. New members must inform NPAG in writing that they wish to 'try before they buy' prior to first meeting attendance. If the new member continues membership beyond the first meeting then the full group membership fee applies.*

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# NPAG Best Value Groups

The NPAG organises and facilitates a national network of Best Value Groups that enables members to share experience, identify good practice; innovation and information to assist individual managers develop their own service improvement action plans.

Arts, Heritage & Design in Healthcare Network	NHS Car Parking & Sustainable Transport Network
Clinical Engineering (North) BVG	NHS Sustainability Leads Network
Clinical Engineering (South) BVG	NHS Transport and Logistics BVG
Decontamination BVG	NPAG Violence Reduction & Security Management Network
Estates BVG	Nursing and Temporary Staffing BVG
Facilities (North) BVG	Operating Theatres BM Group
Facilities (South) BVG	EPRR Network
Health Visiting & School Health Services DN	Telecoms BVG
IT and Connectivity Network	Waste Management BVG
National District Nurses Network	

For further information on NPAG and future activities, contact Marie Cherry, Laura Howe or Lynn Maddison: [marie.cherry@npag.eastamb.nhs.uk](mailto:marie.cherry@npag.eastamb.nhs.uk) [Laura.howe@npag.eastamb.nhs.uk](mailto:Laura.howe@npag.eastamb.nhs.uk) [Lynn.maddison@eastamb.nhs.uk](mailto:Lynn.maddison@eastamb.nhs.uk)

### Some Group Testimonials...

*“Excellent opportunity for discussion & sharing experiences. This is a forum where we can share best practices and discuss strategies for meeting these benchmarks... It provides an opportunity for us to learn from our peers and collaborate on ways to improve patient care. It also allows us to stay up-to-date on the latest research and trends in healthcare performance management.”*

Specialist Advisor (Equipping), NHS England, Clinical Engineering South BVG Member 2022

*“I have always found the group to be a great networking partnership and has always added value to my day to day working within my Facilities role. It doesn't matter what you need to gain knowledge of or problems you need to solve there is always someone within the group or the larger NPAG Family that can answer you or point you in the right direction to solve your particular problem. The speakers that are brought along to the meetings are always very informative and also provide added value.”*

Senior Contracts and Commercial Services Manager, Birmingham and Solihull Mental Health NHS Foundation Trust, Facilities North BVG Member 2022

*“NPAG CE South Group is a great avenue for Medical Engineers from various NHS Trusts to network, benchmark and share information. I have been an active member for many years and have found this group to be very well facilitated and productive. The opportunity to network with fellow Medical Engineers allows us to discuss our common problems and opportunities. Benchmarking is now recognised as an important factor to anyone that is involved in the management of medical equipment. I have used our NPAG data on a number of occasions to influence decisions and policy.”*

### NPAGNetwork

Available to all members of NPAG Benchmarking and Best Value Groups, and individual subscribers, the **NPAGNetwork** provides the facility for members to ask questions of any individuals, group or groups within the overall NPAG membership.

The response to questions raised has been excellent. The **NPAGNetwork** provides a managed forum for colleagues to share information - saving time and money in not re-inventing the wheel!

Questions raised in the past month have included the following topics:

- ◆ Job descriptions and banding
- ◆ Staff parking charges
- ◆ Electric Vehicle (EV) charging
- ◆ Disposal of ionisation smoke heads
- ◆ HFSS food removal
- ◆ Reporting pressure ulcers
- ◆ DaVinci Robot use
- ◆ Pathology waste policy
- ◆ Pool cars
- ◆ Decontamination of portable medical equipment
- ◆ Use of latex gloves

For full details of how to use the **NPAGNetwork**, please contact the NPAG team via email:

[npagnetwork@npag.east.amb.nhs.uk](mailto:npagnetwork@npag.east.amb.nhs.uk)

### Forthcoming NPAG Events

Please visit [www.npag.org.uk](http://www.npag.org.uk) for all our current course, workshops, training & BVG meetings.

Email: [info@npag.eastamb.nhs.uk](mailto:info@npag.eastamb.nhs.uk)

**Spring /Summer 2023 - Occupational Health Nursing Training Workshops**

**Across 2023—Putting the Patient First Onsite Training Workshops**

**12th September 2023—Clinical Engineering Conference**

**28th November 2023— National District Nursing Network Conference**

### Contact Us

Email: [info@npag.eastamb.nhs.uk](mailto:info@npag.eastamb.nhs.uk)

Join Us 

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East of England Ambulance Service  
NHS Trust  
Chelmsford Office, Hospital Approach  
Broomfield, Essex  
CM1 7WS

# REGISTRATION FORM



National Performance  
Advisory Group

## Operating Theatre Managers Best Value Group 2023-24

Organisation

Address

If you are a member of another NPAG Networking Group, to activate your discount please indicate which one here:

**Member 1 for a £595 Fee**  
(x3 F2F & x1 MS Teams meetings)

**Member 2 for a £295 Fee**

Name

Job Title

Email

Special  
Requirements  
(Dietary / Access)

Phone No.

PA Details

### Registrations

Please email your completed registration form to:

E: [lynn.maddison@npag.eastamb.nhs.uk](mailto:lynn.maddison@npag.eastamb.nhs.uk)

W: [www.npag.org.uk](http://www.npag.org.uk)

National Performance Advisory Group

East of England Ambulance Service NHS Trust

Hospital Approach

Broomfield, Chelmsford, Essex, CM1 7WS

### Invoicing

If the invoice address is different from that above please enter below:

### REGISTRATION CONDITIONS:

A VAT invoice will be issued. VAT Registration No. 654 9195 01. VAT applies to any NHS organisation outside England and to any non-NHS organisation. Payment is due on receipt of invoice. DO NOT send payment in advance of receipt of invoice. When invoice is received, payment should be made to 'East of England Ambulance Service NHS Trust.'

ALL cancellations must be in writing. Cancellations received within 14 days of receipt of the registration form will receive a full refund. After this date refunds cannot be made. A substitute is acceptable. NPAG cannot be held responsible for any travel expenses or accommodation costs in the event of a cancellation or postponement of a meeting, workshop or event.

A 25% discount will be applied when an existing NPAG member joins an additional Group. This does not apply to the £295 second member rate. As a registered contact you will receive our monthly NPAG Newsletter. Additionally, we may also send you more general information about our services, new products and offers. If you would prefer not to be contacted outside of your membership please tick here

I confirm that I have read and accept the above REGISTRATION CONDITIONS and would like to register as a member of the 'Operating Theatre Managers' BVG. Please invoice me for payment.

Authorisation Signature ..... Purchase Order Number.....