

Book before Friday 8th July
2016 and receive a 10%
discount

To be passed to:

Occupational Health Managers
Occupational Health Leads



National Performance Advisory Group

Clinical Professional Development for Occupational Health Nurses

A Series of 12 practical training workshops

1 Day workshops @ £250 each
To be held in the Midlands

Occupational Health Nurses are leaders in public health in the workplace setting. Their role is pivotal and it is, therefore, imperative that their training provides them with the necessary knowledge and competencies.

NPAG's Clinical Professional Development for Occupational Health Nurses training programme is specifically aimed at newly qualified OH nurses, and nurses/technicians working in Occupational Health. In a number of instances they have also proven beneficial for nurses at different stages of their development. The intention is to provide nurses with the daily clinical and professional skills and experience that they require to undertake their duties. Those attending will gain clinical skills, which will serve to support further academic qualifications and training.

What previous attendees have to say.....

'Very enjoyable, excellent facilitator, very interactive day. Feeling more confident about Employment Health Screening, looking forward to putting this new knowledge into practice'

Employment Health Screening, February 2016
RGN, Dudley Hospital NHS Trust

'The trainer was very informative and very professional I would definitely recommend the training to my manager and team. Enjoyed the day very much and was full of useful information'

Employment Health Screening, February 2016
Assistant Practitioner OH, Pennine Acute NHS Trust

'Very enjoyable & beneficial. Lecturer approachable & ensured a relaxed but effective learning environment'

Sickness Absence Management Referrals, March 2016
OH Nurse, Shropshire Community Health NHS Trust



It is our recommendation that Occupational Health Nurses with 2 years or less experience should attend.

Applicants are encouraged to attend as many or as few workshops as they feel necessary.

Delegate fees include full workshop material (electronically), a buffet lunch and refreshments.

Specific module information is provided overleaf*

<p>Employment Health Screening Wednesday 1st February 2017</p>	<p>Noise & Vibration History Taking & Case Management—TIER 1 Wednesday 15th February 2017</p>
<ul style="list-style-type: none"> * Legislation * Standards of Fitness to Work * Immunisations and Vaccinations * PGD's * Paper Screening * Clinical Assessment * Requesting Medical Reports * Practical Participation * Effective Communication * Records and Record Keeping 	<ul style="list-style-type: none"> * Working knowledge of noise & vibration hazards & the inter-relationship * Principles of noise & vibration health surveillance * Recognition of early signs & symptoms of adverse changes or disease * Confident history taking & symptom recording * Understanding of the main surveillance techniques & their limitations * Basic knowledge of risk assessment, exposure control measures & PPE * Health education & promotion for preventing noise & vibration related ill health & disease * Notification systems * Interpretation of data for management reporting * Principles of case management
<p>Fitness for Work Wednesday 8th February 2017</p>	<p>HAVS TIER 3 Refresher Wednesday 22nd February 2017</p>
<ul style="list-style-type: none"> * Principles of assessment, scope & limitations of OH nursing role * Understanding informed consent * Selection & applications of an appropriate range of assessments & outcome measures * Interpretation of Equality Act, public safety and safeguarding * Understanding and implementation of functional capacity assessment * Identification of workplace modifications to improve or adjust working conditions, adjustments, adaptations & medical controls * Escalation criteria 	<ul style="list-style-type: none"> * Update on legislation & guidance * Review of risk factors, health effects & controls * OHA assessment * Classification * Case Management
<p>Skin & Respiratory Surveillance: History Taking & Case Management Wednesday 19th October 2016</p>	<p>Physical Work Environment & Simple Ergonomics Wednesday 1st March 2017</p>
<ul style="list-style-type: none"> * Working knowledge of exposure hazards (toxins) and sensitisers for respiratory & skin & the inter-relationship * Principles off COSHH health surveillance * Recognition of early signs and symptoms of adverse changes or disease * Confident history taking & symptom recording * Understanding of the main Surveillance techniques & their limitations * Basic knowledge of risk assessment, exposure control measures & PPE * Health education & promotion for preventing COSHH related ill health & disease * Notification systems * Interpretation of data for management reporting * Principles of case management 	<ul style="list-style-type: none"> * To provide the knowledge & tools to successfully carry out workplace assessments where symptoms due to a health condition remain unresolved * Understand the ergonomics improvements process * Health & individual risk assessment techniques * Identify high risk job demands * Identify practical & cost-effective solutions * Evaluation of interventions

<p>Health Surveillance: History Taking & Case Management Wednesday 15th March 2017</p>	<p>Rehabilitation & Return to Work Planning Wednesday 11th January 2017</p>
<ul style="list-style-type: none"> * Taking an occupational history * Evidence-based practice * Health screening & surveillance tools & technique * Distribution of occupational ill health in the UK * Risk assessment, exposure control measures & PPE * Communication of appropriate occupational health outcomes * Principles of case management 	<ul style="list-style-type: none"> * Principles of vocational rehabilitation * External resources & services * Recovery & rehabilitation * Activity planning & pacing * Common long term fluctuating conditions & disabilities * Management reporting * Principles of case management
<p>Sickness Absence Management Referrals Wednesday 29th March 2017</p>	<p>Occupational Health Role in Performance Management Wednesday 18th January 2017</p>
<ul style="list-style-type: none"> * Legislation * The Role of Occupational Health * History Taking * Clinical Assessment * Practical Participation * Barriers to Returning to Work * Advice including Rehabilitation * Effective Communication * Records and Record Keeping 	<ul style="list-style-type: none"> * Introduction to performance management & the performance management cycle * Introduction to SMART objectives * Assessing health conditions & clinical history in the context of job objectives * Assessing the relationship between health, performance & function in the context of SMART objectives * Identify the different performance appraisal & management techniques that can be used by organisations * Workplace adjustments & availability / practicability of flexible working adaptations, etc. * Building rehabilitation into phased returns and workplace adjustments * Management reports in the context of performance management
<p>Occupational Health Condition Management Wednesday 5th April 2017</p>	<p>Clinical Audit in OH Wednesday 25th January 2017</p>
<ul style="list-style-type: none"> * Workplace history taking * Clinical history taking * Evidence based practice * Basic knowledge of health risk assessment, aids, adjustments & adaptations * External resources & Services * Health education & promotion to reduce the impact of health on work * Management reporting * Principles of case management 	<ul style="list-style-type: none"> * Identify key features of standard based clinical audit * Introduction to clinical guidelines to standards * Introductions to audit tools & techniques * Choosing a suitable topic for clinical audit * Principles of data collection & analysis * Communicating & managing change * Practice audit leading to changes in practice